**HEYBRIDGE BASIN PARISH COUNCIL**

**TO ALL ELECTORS**

**OF  
HEYBRIDGE BASIN PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the Annual Parish Meeting for the Parish of Heybridge Basin will take place on Tuesday 6th April 2021 commencing at 4.30 pm.

Due to current Covid-19 restrictions this will be a virtual meeting. The meeting is open to the press and members of the public. Details as to how to join the meeting can be obtained by e-mailing the Clerk on the morning of 25th March 2021.

Such persons who are registered as Local Government Electors for the Parish of Heybridge Basin are permitted and invited to attend, speak and vote on any issue raised at this meeting, however it should be noted that any such decisions made may not be binding on any Local Government Authority.

The following business will be transacted:-

1. **To appoint the Chair of the Annual Parish Meeting.**

In accordance with the Local Government Act 1972, the Chair of the Parish Council for 2018/2019 or if absent the Vice-Chair shall preside.

1. **To receive the Chairman’s opening remarks.**
2. **To receive the report of the Chairman of Heybridge Basin Parish Council.**
3. **To permit Parishioners to address the meeting.**

**Signed**

**Councillor M. Edwards**

**Chairman of Heybridge Basin Parish Council Date 29th March 2021**